

**ICALP/PPDP/LOPSTR July 8-16, 2006
S. Servolo, Venice, Italy**

HOTEL RESERVATION FORM

please duly fill in all the fields and return by fax or e-mail to the Organising Secretariat:

**KEY CONGRESS & COMMUNICATION SRL
VIA MAKALLE' 75 – 35138 PADOVA - ITALY
PH. +39 049 8729511 FAX +39 049 8729512
e-mail: i.zanetto@keycongress.com**

DELEGATE: Mr. Ms. Dr. Prof.

Surname: _____ Name: _____



Organization: _____

Address: _____

City: _____ Postal Code: _____ Country: _____

Phone: _____ Fax: _____

E-mail: _____

ACCOMMODATION							
		 in minutes	SINGLE	DOUBLE SINGLE USE	DOUBLE	TRIPLE	QUADRUPLE
1 <input type="checkbox"/>	S. SERVOLO LODGINGS (*)	0	€ 63,50	N.A.	€ 93,50	€ 102,50	€ 123,50
2 <input type="checkbox"/>	JUNGHANS LODGINGS GIUDECCA	25	€ 40,00	N.A.	€ 70,00	N.A.	N.A.
3 <input type="checkbox"/>	3 * HOTELS IN VENICE CENTRE	3	20	N.A.	€ 185 to 250	€ 210 to 250	N.A.
4 <input type="checkbox"/>	4 * HOTELS IN VENICE CENTRE	4	20	N.A.	€ 220 to 300	€ 240 to 300	N.A.
5 <input type="checkbox"/>	OTHER CATEGORIES ON REQUEST						

All rates are in EURO, per room per night, inclusive of breakfast and all local taxes.

(*) Room cleanings are provided normally once a week. The cost for daily cleanings is € 18,00/per day (VAT included).

A booking fee of € 25,00 is required for each reservation

Arrival Date:	Departure Date:			
N. of Nights:	N. of Persons:			
Please indicate your preference for the rooms allocations offered: 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>				
<input type="checkbox"/> Single Room	<input type="checkbox"/> Double Room Sole Use	<input type="checkbox"/> Double Room	<input type="checkbox"/> Triple Room (*)	<input type="checkbox"/> Quadruple Room (*)
(*) Only in S. Servolo Lodging Facility				
I will share my room with:				

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SERVICES AVAILABLE IN S.SERVOLO LODGINGS (ON REQUEST):
1) Room Cleanings: Daily cleanings at 18 €/per day on days (*): <input type="checkbox"/> 8 Jul <input type="checkbox"/> 9 Jul <input type="checkbox"/> 10 Jul <input type="checkbox"/> 11 Jul <input type="checkbox"/> 12 Jul <input type="checkbox"/> 13 Jul <input type="checkbox"/> 14 Jul <input type="checkbox"/> 15 Jul (*) if not otherwise specified room cleanings are provided once a week .
2) Dinners in the Cafeteria (open from 7 p.m. to 9 p.m.): Dinner at self service in the cafeteria on days: <input type="checkbox"/> 8 Jul <input type="checkbox"/> 9 Jul <input type="checkbox"/> 10 Jul <input type="checkbox"/> 11 Jul <input type="checkbox"/> 12 Jul <input type="checkbox"/> 13 Jul <input type="checkbox"/> 14 Jul <input type="checkbox"/> 15 Jul (7,50 €/per person VAT included)
IMPORTANT: Check in from 12 a.m. / Check out no later than 9 a.m. Dinners in the cafeteria must be booked in advance

GENERAL SUMMING-UP			
a) ACCOMMODATION			
1) S.Servolo Lodgings	Nr. of nights	at €/per night	Total €
2) Junghans Lodgings	Nr. of nights	at €/per night	Total €
3) 3*/4* Hotels	Nr. of nights	at €/per night	Total €
Booking Fee (for each reservation)			€ 25,00
b) SERVICES			
1) Room Cleanings	Nr. of days	at € 18,00 /per day	Total €
2) Dinners in the cafeteria	Nr. dinners	at € 7,50 /per person	Total €

TOTAL AMOUNT (to be settled in one rate)			€
IMPORTANT: the entire amount must be paid in advance no later than 15 th June 2006			

METHOD OF PAYMENT

BANK TRANSFER payable to:
 KEY CONGRESS & COMMUNICATION SRL
 Cassa di Risparmio di Padova e Rovigo Ag. 20
 IBAN CODE IT 89 A06225 12150 0 7400337803W SWIFT CODE IB SP IT 2P
 Description: ICALP/PPDP/LOPSTR 2006 – HOTEL RESERVATION & SERVICES
Please send copy of the Bank Transfer receipt together with your Hotel Reservation Form.

CREDIT CARD: VISA MASTERCARD

Credit Card Number:	Expiry Date:
CVV Code (last 3 numbers on the back of the card):	
Owner:	
TOTAL AMOUNT IN EURO:	

Cancellations and refunds:

Changes of reservation can be made before May 30th, 2006 and must be sent in writing to the Congress secretariat Key Congress. After this date no changes will be accepted. Cancellations made before June 15th 2006 will result in a non-refundable penalty of one night's deposit. Cancellations made after June 15th, 2006 will result in the entire costs of the hotel booking being retained and set off against cancellation fees. An early departure penalty of one night's room may be charged at your hotel's discretion.

By signing this form and well informed on the Law n. 675, Dec. 31, 1999 concerning "personal data processing"- particularly as concerns the articles 10,20,24,28 – I authorize Key Congress & Communications srl, until written revocation, to process and divulge my personal data within the limit of the above mentioned law and in accordance with the procedure laid down by the law. I give my consent providing that Key Congress & Communication srl complies with the regulations in force

DATE

SIGNATURE

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